POLICY
on particulars of registration of second-level private domain names in the .UA domain
version 1.0

developed jointly with Hostmaister LLC
by public domain administrators and registrars
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1. General Provisions

This document (the **".UA Policy"**) sets forth particulars of registration of second-level private domain names in the .UA domain.

Principles and procedure of interaction of the Registrar with the Registration System of the Public Domain Registry not covered by this document are implemented according to the Public Domain Policy published in Internet at https://hostmaster.ua/policy/2ld.ua and are publicly available.

If any controversies arise between the Public Domain Policy and **.UA Policy** in relations related to second-level private domain names in the .UA domain, provisions of this **.UA Policy** shall have precedence and shall apply.

2. Terms and Definitions

Mark means a word mark for goods and services for which the central executive authority ensuring the formation of the governmental policy in the field of intellectual property issued a Ukrainian certificate for a mark for goods and services or which received legal protection in Ukraine according to the Madrid Agreement Concerning the International Registration of Trademarks, or, if such registered mark for goods and services consists of text and other designations, its verbal part which itself is an object of legal protection.

Other terms used in this.**UA Policy** shall have the meaning ascribed to them in the Public Domain Policy.

3. Requirements to Domain Name

3.1. Domain name shall have its own unique designation within a parent domain and **.UA** suffix designating the parent domain.

3.2. Self-designation shall comply with the following specifications:

– contain at least 1 and at most 63 symbols;
– begin and end with a letter or digit;
– do not contain any symbols other than Latin alphabet, digits and hyphen;
– do not contain simultaneously hyphen in positions 3 and 4 of the name

3.3. Second-level private domain names in the .UA domain shall be delegated exclusively on condition that the domain name in question completely and spelling of its second-level component (before the "." character excluding such character) coincides with the Mark where the rights of use of such Mark in Ukraine are held by the relevant registrant.

3.4. If the Mark mentioned in paragraph 3.3 which is not an object of legal protection, the holder of rights of use such Mark in Ukraine may be delegated a second-level private domain name with spelling coinciding with the part of the Mark which is an object of legal protection.

3.5. Spelling of the Mark within the **.UA Policy** shall be its presentation by symbols from among: letters of the Latin alphabet, Arabic numerals and the "-". character. If the Mark contains symbols of other alphabets except for the Latin one, numerals of other calculus systems and/or other symbols, the spelling of the Mark shall be its transliteration in Latin characters done in compliance with transliteration rules of the alphabet, by means of which the Mark is written.

3.6. Within the framework of the **.UA Policy** the Latin transliteration of the Mark, which contains symbols of the Cyrillic alphabet, may, at the registrant's own discretion, be done according to:

      3.6.1. either transliteration table of the Ukrainian alphabet in Latin characters approved by the Regulation of the Cabinet of Ministers of Ukraine of 27 January 2010 No. 55,

      3.6.2. or according to the effective interstate transliteration standard GOST 16876-71 (Art. SEV 1362-78),

      3.6.3. or according to Additional Table published at the address: http://www.ua/docs/addtable.html,

      3.6.4. or according to "The Normative Table for Reproduction of Ukrainian Proper Names by Means of the English Language" approved by Decision N8 of the Ukrainian Committee on Issues of Legal Terminology, Protocol N2 of April 19, 1996,

      3.6.5. the transliteration table "UL" ("Ukrainian Latin characters") recommended for the Ukrainian language and approved by the State Standards Committee ("Derzhstandart") of Ukraine on October 18, 1995 and published at the address: http://www.ua/docs/UL.html

3.7. Reproduction in a domain name of special symbols, which are a part of the Mark but may not be included into a domain name pursuant to effective technical standards, is recommended in one of the two ways at the registrant's own discretion:

      3.7.1. by way of substitution of special symbols for their symbolic names in English (for example, "&" - "and", "/" - "slash", "." - "dot", "@" - "at" etc.), which at the registrant's request may also be marked out with the "-"characters on both sides (for example, "&" - ""and-"). Symbols " " (space) and "_" (underlining) may be substituted for the "-"symbol;

      3.7.2. by way of deletion of special symbols from the Mark's representation in the form of a domain name, without substituting them.

3.8. Reproduction in a domain name of Roman numerals that are a part of the Mark may, at the registrant's own request expressed in writing and send to the administrator of the corresponding public domain through the corresponding registrar, be done by way of their numerically equivalent presentation with Arabic numerals.

3.9. Second-level private domain name in the .UA domain shall be delegated exclusively on condition that the registrant submits to the Registrar whose relations are regulated by an agreement of domain name registration the following documents:

      3.9.1. for a domain name, the spelling of which completely or in its second-

level component (before the "." character but not including it) coincides with the Mark that is protected on the territory of Ukraine pursuant to the Madrid Agreement Concerning the International Registration of Marks - an abstract from the Official bulletin of the International Bureau of the World Intellectual Property Organization confirming the fact of the Mark's international registration and the fact of its legal protection on the territory of Ukraine, which must be certified by the central executive authority ensuring the formation of the governmental policy in the field of intellectual property;

3.9.2. for a domain name, the spelling of which completely or in its second-level component (before the "." character but not including it) coincides with the Mark, with regard to which the Trademark or Service Mark Certificate of Ukraine is issued by the central executive authority ensuring the formation of the governmental policy in the field of intellectual property - a duly certified copy of the said Certificate;

3.9.3. in case the registrant of a second-level private domain name is not a direct owner of rights of the Mark's use on the territory of Ukraine - a publication in an official bulletin on transfer of title to the Mark or issue of license to the use of the Mark as certified by the central executive authority ensuring the formation of the governmental policy in the field of intellectual property;

3.10. Rules of checking an application for registration and restoration of domain name and change of Mark number shall consist of the following stages:

- checking of whether rights to the Mark mentioned in the application is protected in Ukraine;

- checking of whether the Mark mentioned corresponds to the domain name in the application under paragraphs 3.6 to 3.8 of these **.UA Policy**;

- checking of whether the contact mentioned in the registrant field to the person holding rights to the use of the Mark;

- checking of whether the term of validity of the rights to the Mark has expired or not.

The application shall be checked in the manner described above.

3.11. If an application fails to comply with the requirements set out in paragraph 3.10, such application will be deemed wrong and will be rejected.

4. Other particulars

4.1. **.UA Policy** for the .UA domain is defined as an additional specification and extension of the EPP protocol:

- description of the domain name extension schema for license protected (https://hostmaster.ua/epp/uaepp-1.1.xsd).

4.2. Paragraph 6.4 of the Public Domain Policy for the .UA domain shall be applied in the following wording:

"6.4. Application processing period shall not exceed 14 days."

4.3. Paragraph 7.3.1 of the Public Domain Policy for the .UA domain shall be applied

in the following wording:

"7.3.1. Domain name registration

Domain name shall be registered with <domain:create> command.
The following fields must be specified in the application for domain name registration:
- domain name to be registered;
- domain registrant. The domain registrant shall be specified in the form of reference to a contact object preliminary registered in the Registry;
- Mark number according to clauses 3.3 to 3.9 of the **.UA Policy**.

The following fields may be included into the application for domain name registration:
1)   name servers (hosts) for the domain object being registered. If name servers are not specified, the domain shall be registered but not published in the zone file until name servers are specified. If for a domain, name server from such domain is specified (glue record), its IP address shall be specified in addition to the host name. If no name server is specified in the domain, the Registry automatically assigns inactive status for it and the domain is not published in the zone file. For a domain to be published in the zone file, at least one name server shall be specified;
2)   period for which the domain is registered. If the period is not specified, the domain will by default be registered for one year. The period may not exceed the maximum allowable period for domain name registration;
3)   administrative and technical contacts. If such contacts are specified, they shall refer to object contacts already created;
4)   there is no need to specify a passport to a domain object in the application. But if it is specified, it is not an error, the relevant field is ignored.

Upon receipt of an application for domain name registration, it is put on the queue and this is notified to the Registrar. If an application for said domain name is already in queue for processing, all subsequent applications will be rejected until decision is made in respect of the existing application.
Application in queue shall be checked by employees of the Registry for compliance with the requirements of section 3 of the **.UA Policy.** A notice of processing results will be sent to the Registrar according to the selected settings. In the event of rejection, the notice shall specify what requirements set out in paragraph 3.10 are not complied with in the application for domain name registration.
Domain names already registered and names mentioned in the public domain stop list will not be registered."

4.4. Paragraph 7.3.3 of the Public Domain Policy for the .UA domain shall be applied in the following wording:

"7.3.3. Change of information on domain name

In addition to changes in the domain name mentioned in the principal Public Domain Policy, the Mark number may be changed in the second-level domain name. And

new Mark shall comply with the requirements of paragraphs 3.3 - 3.9 of the **.UA Policy**.

If registrant of the domain name is changed, new contact object shall exist in the Registry as of the time of change, belong to the Registrar supporting the domain name and comply with the requirements of paragraphs 3.3 to 3.9 of the **.UA Policy**. Such compliance will be checked by the current domain name Registrar.

Upon receipt of an application for the change of information on the Mark number, it is put on the queue and this is notified to the Registrar filing the application. Applications in queue will be checked by employees of the Registry for compliance with the requirements of section 3 of the **.UA Policy.** A notice of processing results will be sent to the Registrar according to the selected settings. In the event of rejection, the notice shall specify what requirements set out in paragraph 3.10 are not complied with in the application for the change of information on the domain name Mark number.

Command for domain name information change allows to restore a deleted domain while it is in the redemptionPeriod status. This operation is described in more detail in paragraph 7.3.5.

4.5. **.UA Policy** for the .UA domain contains the following additional conditions for restoration of the removed domain name (supplement to paragraph 7.3.5 of the Public Domain Policy):

"Upon receipt of an application for the restoration of a deleted domain name in the redemptionPeriod status, it is put on the queue and this is notified to the Registrar. Applications in queue will be checked by employees of the Registry for compliance with the requirements of section 3 of the **.UA Policy.** A notice of processing results will be sent to the Registrar according to the selected settings. In the event of rejection, the notice shall specify what requirements set out in paragraph 3.10 are not complied with in the application for the restoration of a deleted domain name."

Receipt of the application for the restoration of a domain will not extend redemptionPeriod, and if such application was sent less than 14 days prior to the end of redemptionPeriod, the domain may be deleted earlier than the application is processed."

4.6. **.UA Policy** for the .UA domain contains the following additional conditions for the extension of the domain name registration period (supplement to paragraph 7.3.8 of the Public Domain Policy):

"When domain name registration period is extended, term of validity of the rights to the Mark will be checked. If the term of validity of the rights to the Mark has expired, the Registrar will receive an email on the necessity to extend the term of validity of the rights to the Mark. Irrespective of the term of validity of the rights to the Mark, the term of registration of the domain name will be extended."

4.7. **.UA Policy** for the .UA domain defines the following additional statuses:

pendingAdd

DNS - no
The status will be set automatically for the period of examination of the application
for domain name registration.

pendingUpdate
DNS - yes
The status will be set automatically for the period of examination of the application
for the change of the Mark number in a domain object.